



Girl Guides NSW, ACT & NT respects your right to privacy and is committed to protecting that privacy. This privacy policy discloses how we collect, protect and use the information you provide us online.

## Why do we collect your data?

Girl Guides NSW, ACT & NT will process any personal data disclosed in relation to discussion forums, message boards, surveys and questionnaires for the purposes of achieving its charitable objectives, fundraising and providing the services it offers in relation to these activities.

The data collected by any survey or questionnaire will only be used for the purpose stated on the form. You may also be given the opportunity to add your information to our databases so we can contact you in the future. We will only use this information to contact you if you express permission to do so.

## How do we collect information?

Girl Guides NSW, ACT & NT does not collect personally identifiable information from visitors without their knowledge. We will obtain personal information from you when you enquire about our activities, register with us, take part in research or discussion forums, make a donation to us or otherwise provide us with personal information.

## What information do we collect from you?

The types of information collected might include name, date of birth, gender, email address, postal address, country of residence, telephone number, fax number and credit/debit card details and donations that you make.

## How do we use, share and protect your personal information?

Girl Guides NSW, ACT & NT does not sell, trade or rent your information to anyone. Girl Guides NSW, ACT & NT does not share information about you with third parties without prior consent, unless required to do so in order to: comply with the law; enforce or apply Terms of Use and other agreements; or protect the rights, property, or safety of Girl Guides NSW, ACT & NT, our users, or others. If you suspect that your privacy has been breached, please contact us as soon as possible using the Contact Information provided.

Girl Guides NSW, ACT & NT use the services of a Web Hosting Provider. We do not process any data overseas as all servers that hold our database are based in Hurstville. Use of data by the Web Hosting Provider on behalf of Girl Guides NSW, ACT & NT is regulated and safeguarded by both international procedures and legal agreements to comply with the requirements of the Privacy Act 1988.

The personal information you provide is stored in a secure, monitored hosting environment protected from unauthorised access. In addition there is a confidentiality agreement in place to ensure that the provisions set out in this policy are upheld.

## We use cookies

A cookie is a small file that contains information that allows us to recognise that you have used the website before, but will not contain any other personal data.

Girl Guides NSW, ACT & NT uses cookies to ensure that you can interact with our websites successfully and to keep track of your browsing patterns. We store cookies for the duration of a session; this is until the user closes the browser or does not use the computer for 30 minutes.

If you do not want cookies to be stored on your computer, you may disable this function by referring to your internet browser's instructions. You can do this by clicking on the 'Help' menu.

## How long do we hold your information on file?

We hold your membership information for seven years after you cease to be a member of Girl Guides NSW, ACT & NT.

# Girl Guides NSW, ACT & NT Online Privacy Policy

## Confidentiality—links to other websites and services

Our websites may contain links to websites controlled and maintained by parties other than Girl Guides NSW, ACT & NT. Girl Guides NSW, ACT & NT cannot be held responsible for the privacy of data collected by websites not managed by Girl Guides NSW, ACT & NT. Girl Guides NSW, ACT & NT is providing these links to you only as a convenience and the inclusion of any link does not imply endorsement by Girl Guides NSW, ACT & NT of the linked website.

You should refer to the privacy policies posted by other websites which you should review prior to visiting them.

## Your consent

By providing us with your personal data, you agree to the collection and use of any information you provide in accordance with the above purposes and this privacy statement.

Due to the international nature of the Internet it is possible that your personal data will be available outside Australia and data protection and privacy laws may not offer the same level of protection as within Australia. Girl Guides NSW, ACT & NT undertakes to take all reasonable steps to insure your data is protected.

## Access to your information

If your personal details change, please help us to keep your information up to date by notifying us at the address below.

You may request a copy of any personal information which Girl Guides NSW, ACT & NT has about you. Please email [guides@girlguides-nswactnt.org.au](mailto:guides@girlguides-nswactnt.org.au) or write using the contact information to the right. Girl Guides NSW, ACT & NT may charge a small fee for supplying this information and will reply within 40 days of receipt of your request. We will correct any inaccuracies in your information once this has been notified to us. It will help us to locate your records more easily if you tell us about the nature of your contact with Girl Guides NSW, ACT & NT.

## Contact Information

Girl Guides NSW, ACT & NT

Street Address:  
Level 2, 55 Holt Street  
Surry Hills NSW 2010

Telephone +61 (0)2 8396 5200  
Facsimile +61 (0)2 9211 5911  
Email [guides@girlguides-nswactnt.org.au](mailto:guides@girlguides-nswactnt.org.au)

Postal address:  
PO Box 950  
Strawberry Hills NSW 2012  
Australia